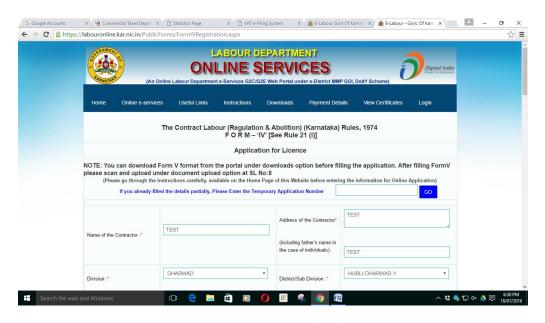
User has to select https://labouronline.kar.nic.in in the browser and the home page of the url is displayed and the user will select the contract labour act and under that application for application for new license as below:



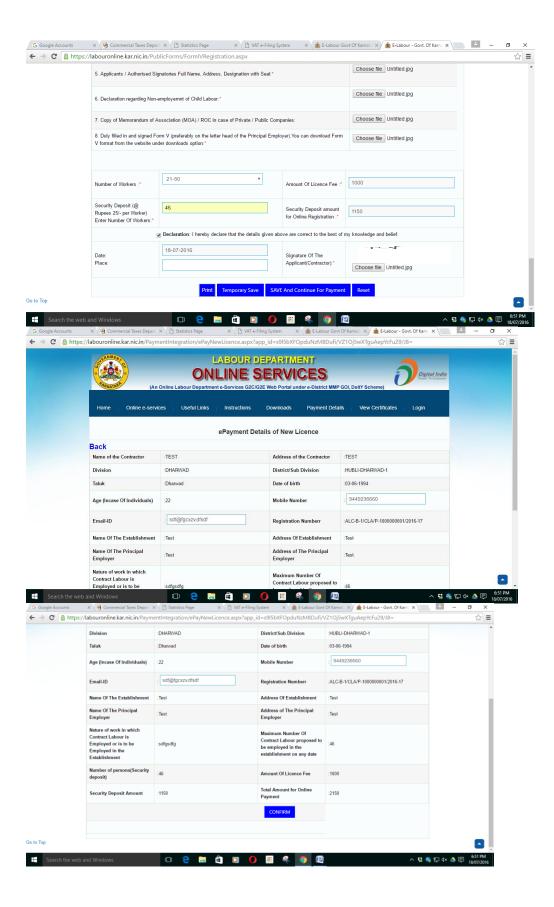
Step-7: The user will select the Contract Labour Act and Application for New: License and the enter the details

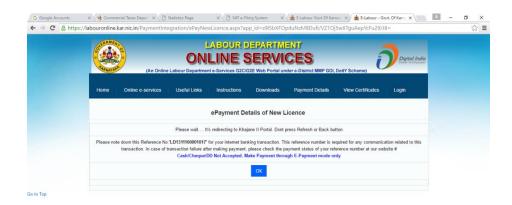


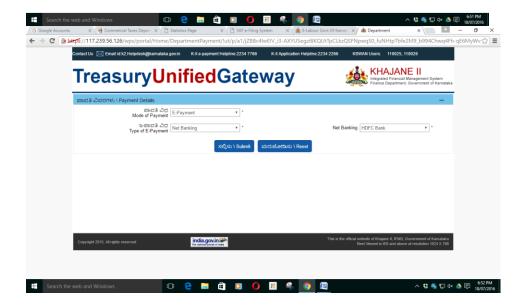
**Step-8**: Data Entry screen is continued and the user will enter all the necessary details and will upload the documents as per the list displayed on the data entry screen and he will also upload his signature file and here the user has got the option to print the data whatever he has entered and provision is also made to temporary save the data and one ID will be displayed. Later on the user can enter this ID and the data will be populated on the screen, he can complete the data entry and finally he has to save the data and continue for payment. He can also complete the data entry in a single stretch and can continue for save and continue of payment. If he wants he can reset the data and do fresh data entry.

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	Date of birth :	(MM/dd/yyyy)	Age (Incase of Individuals):	22	
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	Email-ID:*	sdf@fgcxzv.dfsdf	Fax:*	345234523452345	
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	Particulars of Establishment where Contract Labour is to be Employed *				
	Enter Registration Number :*	ALC-B-1/CLA/P-1000000001/2016-17 Search			
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		Test	Address Of Establishment	Test	
	Name Of The Establishment :*		**		
	Type Of Business, trade,				
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		TEST			_
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	Particulars of Contractors				
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	is to be Employed in the Establishment:*				
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	Contract Commencement Date	03-06-2015	Contract End Date :*	03-06-2016	
				THOS	
	Name Of the Agent or Manager of Contractor at the worksite:*	TEST	Address Of Agent or Manager of Contractor at the worksite:*	TEST	
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	No of Workers (Female) :*	23	No of Workers (Male):*	23	
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	respect of an earlier contract. If so, the date of such order:*		Emplo yer, establishments		
	Whether a certificate by the		and nature of work :*		
	Principal Employer in Form 'V'	No v			
	is enclosed:"				
Documents required to be submitted at the time of online Licence Application					
	(The Applicant shall scan his/her latest documents with max. size 250KB for each document in .pdf format & 50kb of signature file in .jpg format and upload the same while submitting the Online application for Licence, The applicants shall not upload any other documents (except the below specified documents) at the				
	stage of submitting the online application).  1. Authentic Identity Card of the Applicant (Like EPIC Driving Licence, Pan Card, Aachar Card, Passport, Bank OR Postoffice Passbook, Ration Card, Railway Identity Card Identity Card for the Disabled).  2. Certified Copy of Agreement / Confract between Principal Employer and the Contractor.*  3. Copy of the Registration / Challan or ESI/PF/ST/Registration Certificate either under Factories Act or Shop Act, VAT, TIN.*  Choose file Untitled jpg  4. List with full address and Identity Card of Partners/Directors/Owners/Occupiers/Proprietor of the Organization.*  Choose file Untitled jpg			Choose file Untitled.jpg	
				Choose file Untitled.jpg	
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	5. Applicants / Authorised Signatories Full Name, Address, Designation with Seal.*				
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**Step-9**:- After saving the data, the next screen will be displayed with the information and it will ask the user to confirm the entries made at the time of doing data entry. Once the user clicks on the Confirm button the next screen will appear and one unique ID for example LD1311000001017 will be generated for the application and it will redirect to the Khajane-II portal for payment purpose.

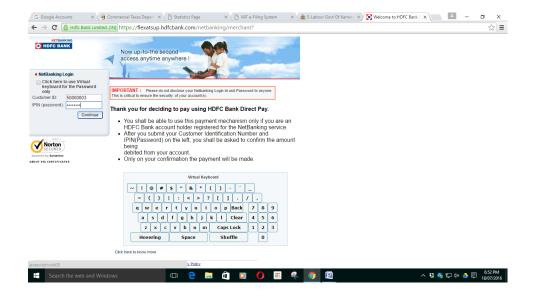




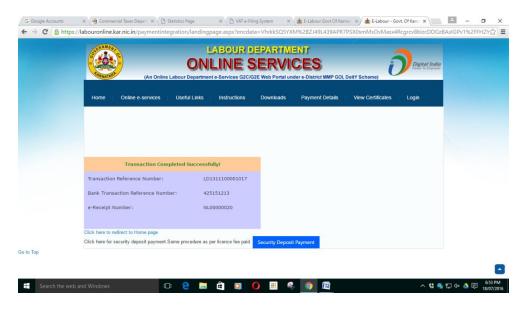


**Step-10**:- The user will get the Treasury Unified Gateway for payment and here the user has to select the Mode of Payment as E-Payment and Type of E-Payment as Net Banking and he has to select his bank where he has the Net Banking facility under Net Banking and proceed further and the user will get the bank's payment page and he has continue further by entering his net banking user-id and password

The Bank's page will display his account number and other details, the user has to confirm whether it is correct and can continue further for making the online payment

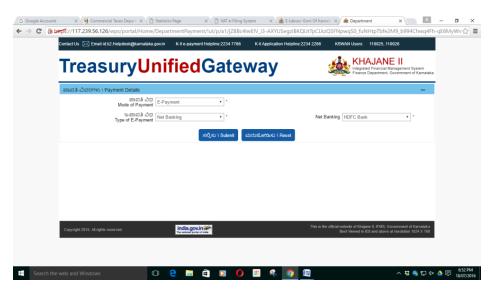


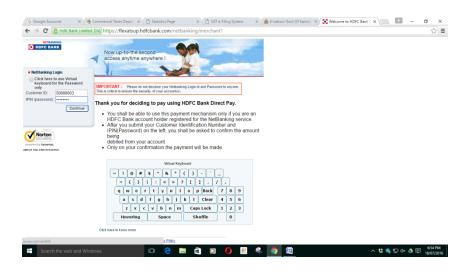
- **Step-11**: Once the payment of license fee is done the Treasury Unified Gateway will display the message Transaction Done Successfully and the user can take print out of the transaction reference and can also save the file in his local system for future reference.
- **Step-12**:- In the New License System two payments viz., License Fee and Security Deposit is involved. Here in the payment system the user will pay the license fee first and then the security deposit. Now the user has completed the payment of license fee and the system will display the following screen for further making payment of security deposit. Here the user has to click on the button Security Deposit Payment and proceed further.





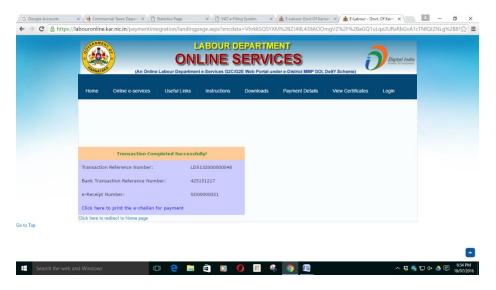
**Step-13**:- Again the system will go to the Treasury Unified Gateway and here the user has to select the Mode of Payment as E-Payment and Type of E-Payment as Net Banking and he has to select his bank where he has the Net Banking facility under Net Banking and proceed further and the user will get the bank's payment page and he has continue further by entering his net banking user-id and password



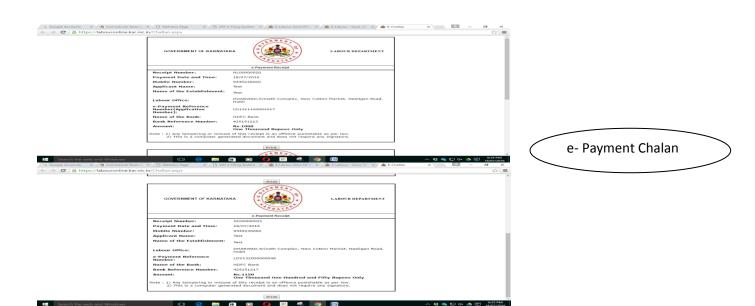


The Bank's page will display his account number and other details; the user has to confirm whether it is correct and can continue further for making the online payment for security deposit amount.

Once the payment of security deposit is done the Treasury Unified Gateway will display the message Transaction Done Successfully and the user can take print out of the transaction reference and can also save the file in his local system for future reference

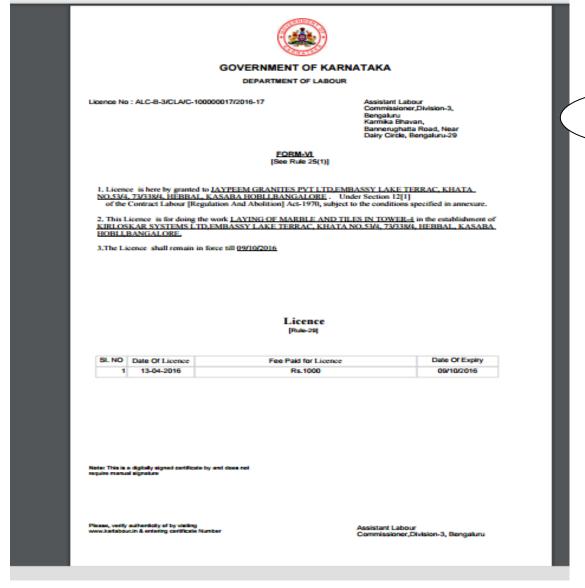


- **Step-14**:- From the Khajane-II portal the system will redirect bank to the Merchant Site and the user can also click and can proceed further to take the print out of the receipt. Once the user clicks on Redirect to Merchant Site the next screen will be displayed to the user.
- **Step-15**:- Here the user can click on the link given to print the e-challan for the payment of both license fee and security deposit and can go back to the home page after taking the print out of both the receipts.



**Step-16**:- after the approval from concern officer user will receive the mail through email

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Final Certificate